



Sierra Pointe Homeowners Association, Inc.

Board of Directors Meeting Minutes

November 6, 2023

The meeting was held at the Association's clubhouse, 3480 Parkmoor Village Drive, and called to order at 1:06 PM. Present were as follows:

John Clancy	President
Holly Schwarz	Vice President
Ken Cross	Secretary
Jocelyn Shipley	Director at Large

Owners in attendance: Betty Bennett, Dale McInnis, Aurora Juanengo.

The meeting was called to discuss the estimates for repairing the underground drain line on Rebecca Lane (aka Sink Hole Project). Knott Laboratories developed the specifications and then sent out proposals to numerous vendors. A motion was made to remove the Blue Sky bid of \$920,864.48 and the AGS bid of \$858,749.72 from consideration. The motion carried 4-0 in favor.

The Board worked on developing project-specific questions for the remaining vendors. The following questions will be used for the vendor interviews.

1. What experience do you have with culvert replacement?
2. What is your procedure for unexpected issues?
3. Do you have the resources for this project in place?
4. What level of communication can we expect during the project?
5. Do you have any multi-project customers? Can you provide them as a reference?
6. Who is responsible for equipment security?
7. What issues do you frequently encounter with a project of this type? Resolution?
8. What differentiates your company from the others?
9. Do you have a dedicated workforce?
10. Do you see any challenges for this project that we may not have considered?

A motion was made to interview Hammers Construction and ASR to move towards a final vendor selection. The motion carried 4-0 in favor.

There being no further business, the meeting was adjourned at 1:56 PM.

Derek Patterson
Property Manager